

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND GOVERNANCE & SCRUTINY
1 July 2024 TO 31 December 2024**

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
July					
Environment & Economy Overview & Scrutiny Committee	16/07/24	Planning, Environment and Economy	Enforcement of Closure Notices and Closure Orders under The Anti-Social Behaviour, Crime and Policing Act 2014 To give the Council the powers to issue Closure Notices and Orders under The Anti-social Behaviour, Crime and Policing Act 2014	Operational	Cabinet Member for Planning, Public Health and Public Protection
Environment & Economy Overview & Scrutiny Committee	16/07/24	Planning, Environment and Economy	Open Access Agreement with Freshwave To seek approval to sign a non-exclusive Open Access Agreement with Freshwave Facilities Limited	Operational	Cabinet Member for Climate Change and Economy

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Environment & Economy Overview & Scrutiny Committee	16/07/24	Streetscene and Transportation	Update on the Works of the Enforcement Service To provide Scrutiny with an update on the work of the Enforcement Service	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and Transportation
Environment & Economy Overview & Scrutiny Committee	16/07/24	Streetscene and Transportation	The Council's Transition to a Restricted Capacity Residual Waste Collection Model To update Scrutiny on the outcome of the waste and recycling modelling work undertaken by WRAP Cymru with the purpose of maximising recycling performance.	Strategic	Deputy Leader of the Council and Cabinet Member for Streetscene and Transportation
Cabinet	16/07/24	Education and Youth	Saltney/Broughton Schools Network Review To consider the proposed school network options for the Saltney/Broughton area prior to Cabinet approval.	Operational	Cabinet Member for Education, Welsh Language and Culture
Community & Housing Overview & Scrutiny Committee	17/07/24	Governance	Forward Work Programme and Action Tracking (CH & E) To consider the Forward Work Programme of the Community	Operational	Cabinet Member for Corporate Services

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education, Youth & Culture Overview & Scrutiny Committee	18/07/24	Chief Executive's	Theatr Clwyd Business Plan – annual update To provide Members with an opportunity to view the finalised Theatr Clwyd Business Plan 2023-29 and receive an annual update on delivery against the Plan	Operational	Cabinet Member for Education, Welsh Language and Culture
Education, Youth & Culture Overview & Scrutiny Committee	18/07/24	Education and Youth	Anti-Racist Wales Action Plan To update on how the Council is meeting the requirements of the Welsh Government Anti-racist Wales Action Plan in line with the development of the new Curriculum for Wales.	Operational	Cabinet Member for Education, Welsh Language and Culture
Social & Health Care Overview & Scrutiny Committee	18/07/24	Social Services	Social Services Director's Annual Report 2023/24 (Final) For Members to view the Annual Director of Social Services Report, which include the key developments of the past year and our priorities for next year.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing

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Social & Health Care Overview & Scrutiny Committee	18/07/24	Social Services	<p>Childcare and Early Years Capital Programme 2022-2025 To update Members on the early years capital programme and receive approval to:</p> <ul style="list-style-type: none"> • progress to the design and build stage (to meet Welsh Government and Project Timeline) • appoint a contractor using a Direct Award (as agreed with Design team) 	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Social & Health Care Overview & Scrutiny Committee	18/07/24	Social Services	<p>Charging for Appointeeship To inform Members of the proposals to charge a management fee to individuals for whom the Council are Corporate Appointees.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Social & Health Care Overview & Scrutiny Committee	18/07/24	Social Services	<p>Recommissioning of Unpaid Carers Services To consult on the review of carers services and proposals for commissioning.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing

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Social & Health Care Overview & Scrutiny Committee	18/07/24	Governance	Forward Work Programme and Action Tracking (S & H) To consider the Forward Work Programme of the Social	Operational	Cabinet Member for Corporate Services
Corporate Resources Overview & Scrutiny Committee	19/07/24	Governance	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	19/07/24	Governance	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.	Operational	
Corporate Resources Overview & Scrutiny Committee	19/07/24	Chief Executive's	Budget 2025/26 MTFS To present the first estimate for the additional budget requirement for 2025/26 and the developing budget strategy and timeline.	Operational	Cabinet Member for Finance and Social Value

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Corporate Resources Overview & Scrutiny Committee	19/07/24	Finance	<p>Revenue Budget Monitoring 2023/24 (Outturn) and Capital Programme 2023/24 (Outturn)</p> <p>To provide the revenue budget outturn position for the Council Fund and Housing Revenue Account, and the Capital Programme outturn position for 2023/24.</p>	Operational	Cabinet Member for Finance and Social Value
Corporate Resources Overview & Scrutiny Committee	19/07/24	Chief Executive's	<p>Revenue Budget Monitoring 2024/25 (Interim)</p> <p>This report provides known key risks and issues to the revenue budget outturn position for 2024/25 for the Council Fund and Housing Revenue Account.</p>	Operational	Cabinet Member for Finance and Social Value

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Corporate Resources Overview & Scrutiny Committee	19/07/24	Finance	<p>Governance for the Transformation Programme To approve the decision making on oversight mechanisms for the proposed programme of transformation reviews. The aim of the transformation programme is to review the way we work in order to make savings to help meet the funding gap in the Medium Term Financial Strategy.</p>	Strategic	Leader of the Council
Corporate Resources Overview & Scrutiny Committee	19/07/24	Governance	<p>Digital Strategy – Audit Wales Review, Recommendations and Proposed Actions To present the outcome of the audit on the Council’s Digital Strategy, to gain approval for the proposed action plan in response to recommendations from Audit Wales.</p>	All Report Types	Cabinet Member for Corporate Services

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Corporate Resources Overview & Scrutiny Committee	19/07/24	Chief Executive's	<p>Third Sector Grant Funding To present an update on third sector funding; Community Chest and Strategic Funding. This will include a progress update on implementing the actions stemming from the last review of funding and recommendations for next steps.</p>	Strategic	Cllr Linda Thomas
Flintshire County Council	22/07/24	Governance	<p>Rolling Review of the Employees Code of Conduct As part of the rolling review of the Constitution, we need to consider whether the Employees Code of Conduct needs any amendments to keep it up to date.</p>		
Flintshire County Council	22/07/24	Governance	<p>Annual Report of the Standards Committee To approve the Committee's Annual Report of the Standards Committee.</p>		

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Flintshire County Council	22/07/24	Governance	<p>Review of Political Balance Due to a change in group membership we need to review the Political Balance and the allocation of seats on Committees.</p>		
Flintshire County Council	22/07/24	Governance	<p>Schedule of Remuneration 2024/25 For Council to approve the schedule of remuneration for elected and co-opted Members for 2024/25 for publication, now all appointments have been made.</p>		
Flintshire County Council	22/07/24	Governance	<p>Petitions received at Council To inform Council of the outcomes of petitions which have been submitted over the past year.</p>		

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Cabinet	23/07/24	Planning, Environment and Economy	<p>Enforcement of Closure Notices and Closure Orders under The Anti-Social Behaviour, Crime and Policing Act 2014</p> <p>To give the Council the powers to issue Closure Notices and Orders under The Anti-social Behaviour, Crime and Policing Act 2014</p>	Operational	Cabinet Member for Planning, Public Health and Public Protection
Cabinet	23/07/24	Chief Executive's	<p>Third Sector Grant Funding</p> <p>To present an update on third sector funding; Community Chest and Strategic Funding. This will include a progress update on implementing the actions stemming from the last review of funding and recommendations for next steps.</p>	Strategic	Cllr Linda Thomas
Cabinet	23/07/24	Chief Executive's	<p>Prudential Indicators - Actuals 2023/24</p> <p>The report provides details of the Council's actual Prudential Indicators for 2023/24 compared with the estimates set for Prudence and Affordability</p>	Operational	Cabinet Member for Finance and Social Value

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Cabinet	23/07/24	Governance	<p>Governance for the Transformation Programme To approve the decision making on oversight mechanisms for the proposed programme of transformation reviews. The aim of the transformation programme is to review the way we work in order to make savings to help meet the funding gap in the Medium Term Financial Strategy.</p>	Strategic	Leader of the Council
Cabinet	23/07/24	Chief Executive's	<p>Capital Programme Monitoring 2023/24 (Outturn) To present the Outturn Capital Programme information for 2023/24</p>	Operational	Cabinet Member for Finance and Social Value
Cabinet	23/07/24	Chief Executive's	<p>Budget 2025/26 MTFS To present the first estimate for the additional budget requirement for 2025/26 and the developing budget strategy and timeline.</p>	Strategic	Cabinet Member for Finance and Social Value

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Cabinet	23/07/24	Chief Executive's	Revenue budget monitoring 2024/25 (Interim) This report provides known key risks and issues to the revenue budget outturn position for 2024/25 for the Council Fund and Housing Revenue Account.	Operational	Cabinet Member for Finance and Social Value
Cabinet	23/07/24	Chief Executive's	Revenue Budget Monitoring Report 2023/24 (Outturn) To present the Outturn Revenue Budget Monitoring Report information for 2023/24	Operational	Cabinet Member for Finance and Social Value
Cabinet	23/07/24	Chief Executive's	Annual Review of Fees and Charges 2024 To approve the outcome of the annual review of fees and charges for 2024	Operational	Cabinet Member for Finance and Social Value

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Cabinet	23/07/24	Chief Executive's	<p>Annual Audit Summary for Flintshire County Council 2023</p> <p>The Annual Audit Summary sets out the audit and regulatory work completed by Audit Wales of Flintshire County Council since the last annual report which was published in March 2023. The audit summary forms part of the Auditor General for Wales' duties.</p>	Strategic	Cllr Linda Thomas
Cabinet	23/07/24	Social Services	<p>Unpaid Carers Services Review and Recommissioning</p> <p>To consult on the review of carers services and proposals for commissioning.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Cabinet	23/07/24	Chief Executive's	<p>Theatr Clwyd Business Plan – annual update</p> <p>To provide Members with an opportunity to view the finalised Theatr Clwyd Business Plan 2023-29 and receive an annual update on delivery against the Plan</p>	Operational	Cabinet Member for Education, Welsh Language and Culture

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Cabinet	23/07/24	Planning, Environment and Economy	<p>Open Access Agreement with Freshwave</p> <p>To seek approval to sign a non-exclusive Open Access Agreement with Freshwave Facilities Limited</p>	Operational	Cabinet Member for Climate Change and Economy
Cabinet	23/07/24	Governance	<p>Digital Strategy – Audit Wales Review, Recommendations and Proposed Actions</p> <p>To present the outcome of the audit on the Council’s Digital Strategy, to gain approval for the proposed action plan in response to recommendations from Audit Wales.</p>	Strategic	Cabinet Member for Corporate Services
Cabinet	23/07/24	Streetscene and Transportation	<p>The Council’s Transition to a Restricted Capacity Residual Waste Collection Model</p> <p>To provide an update on the outcome of the waste and recycling modelling work undertaken by WRAP Cymru with the purpose of maximising recycling performance.</p>	Strategic	Deputy Leader of the Council and Cabinet Member for Streetscene and Transportation

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Cabinet	23/07/24	Governance	National Residents Survey To seek approval for Flintshire County Council to be part of the All Wales Resident Survey.	Operational	Cabinet Member for Corporate Services
Cabinet	23/07/24	Governance	Business Rates - Write Offs To seek authorisation to write off irrecoverable Business Rate debts more than £25,000	Operational	Cabinet Member for Corporate Services
Cabinet	23/07/24	Social Services	Charging for Appointeeship To provide details of the proposals to charge a management fee to individuals for whom the Council are Corporate Appointees.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Cabinet	23/07/24	Housing and Communities	Sheltered Housing Review Update To provide an update on the Sheltered Housing Review.	Operational	Cabinet Member for Housing
Cabinet	23/07/24	Housing and Communities	Tenant Involvement Strategy To consider the Customer Involvement Strategy.	Strategic	Cabinet Member for Housing

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Cabinet	23/07/24	Social Services	<p>Care Closer to Home: Placement Commissioning Strategy for Looked After Children</p> <p>To outline the outcome of the review and impact of Flintshire County Council Local Policy.</p>	Operational	Cabinet Member for Education, Welsh Language and Culture, Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Cabinet	23/07/24	Social Services	<p>Childcare and Early Years Capital Programme 2022-25</p> <p>To provide an update on the early years capital programme and receive approval to:</p> <ul style="list-style-type: none"> • progress to the design and build stage (to meet Welsh Government and Project Timeline) • appoint a contractor using a Direct Award (as agreed with Design team) 	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing

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Cabinet	23/07/24	Social Services	Social Services Director's Annual Report 2023/24 To receive the Annual Director of Social Services Report, which include the key developments of the past year and our priorities for next year.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Governance and Audit Committee	24/07/24	Finance	Draft Statement of Accounts 2023/24 To present the draft Statement of Accounts 2023/24.	Operational	
Governance and Audit Committee	24/07/24	Finance	Supplementary Financial Information to Draft Statement of Accounts 2023/24 To provide Members with supplementary financial information to accompany the draft accounts as per the previously agreed Notice of Motion.	Operational	Cabinet Member for Finance and Social Value

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Governance and Audit Committee	24/07/24	Social Services	<p>Social Services Care Inspectorate Wales, Performance Evaluation Inspection November 2023 - Action Plan Update</p> <p>To update on the outcome of the Social Services Care Inspectorate Wales Performance Evaluation Inspection in November 2023 including the resulting action plan based on the report's recommendations.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing

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Governance and Audit Committee	24/07/24	Chief Executive's	<p>Treasury Management Annual Report 2023/24 and Q1 Update 2024/25</p> <p>1. To present to Members the draft Treasury Management Annual Report 2023/24 for comments and recommendations for approval to Cabinet.</p> <p>2. To provide an update on matters relating to the Council's Treasury Management Policy, Strategy and Practices to the end of June 2024.</p>	Strategic	Cabinet Member for Finance and Social Value
Governance and Audit Committee	24/07/24	Finance	<p>Certification of Grants and Returns 2022/23</p> <p>To inform Members of the grant claim certification by Audit Wales for the year ended 31 March 2023.</p>	Operational	Cabinet Member for Finance and Social Value
Governance and Audit Committee	24/07/24	Governance	<p>Annual Governance Statement 2023/24</p> <p>To endorse the Annual Governance Statement for 2023/24.</p>	All Report Types	

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Governance and Audit Committee	24/07/24	Governance	<p>Audit Wales - Audit Plan 2024 To review the Audit Wales - Audit Plan 2024 for the Council which sets out the proposed audit work for the year along with timescales, costs and the audit teams responsible for carrying out the work.</p>	All Report Types	
Governance and Audit Committee	24/07/24	Governance	<p>Internal Audit Annual Report To inform Members of the outcome of all audit work carried out during 2023/24 and to give the annual Internal Audit opinion on the standard of internal control, risk management and governance within the Council.</p>	All Report Types	
Governance and Audit Committee	24/07/24	Governance	<p>Internal Audit Progress Report To present to the Committee an update on the progress of the Internal Audit Department.</p>	All Report Types	
August					

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September					
Social & Health Care Overview & Scrutiny Committee	5/09/24	Chief Executive's	Annual Performance Report 2023/24 to incorporate the Council Plan End of Year Performance Report 2023/24 To consider the Annual Performance Report 2023-24, noting the Council Plan (2023-28) end of year performance for 2023-24.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Education, Youth & Culture Overview & Scrutiny Committee	9/09/24	Chief Executive's	Annual Performance Report 2023/24 to incorporate the Council Plan End of Year Performance Report 2023/24 To consider the Annual Performance Report 2023-24, noting the Council Plan (2023-28) end of year performance for 2023-24.	Operational	Cabinet Member for Education, Welsh Language and Culture

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Environment & Economy Overview & Scrutiny Committee	10/09/24	Chief Executive's	<p>Annual Performance Report 2023/24 to incorporate the Council Plan End of Year Performance Report 2023/24 To consider the Annual Performance Report 2023-24, noting the Council Plan (2023-28) end of year performance for 2023-24.</p>	Operational	Cabinet Member for Climate Change and Economy, Cabinet Member for Planning, Public Health and Public Protection, Deputy Leader of the Council and Cabinet Member for Streetscene and Transportation
Community & Housing Overview & Scrutiny Committee	11/09/24	Chief Executive's	<p>Annual Performance Report 2023/24 to incorporate the Council Plan End of Year Performance Report 2023/24 To consider the Annual Performance Report 2023-24, noting the Council Plan (2023-28) end of year performance for 2023-24.</p>	Operational	Cabinet Member for Housing

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Community & Housing Overview & Scrutiny Committee	11/09/24	Housing and Communities	Gypsy and Traveller Accommodation Assessment To present the Gypsy and Traveller Accommodation Assessment.	Operational	Cabinet Member for Housing
Corporate Resources Overview & Scrutiny Committee	12/09/24	Chief Executive's	Corporate Self-assessment 2023/24 To accept and approve the findings of the Corporate Self-Assessment 2023/24 and approve the opportunities for improvement identified in Corporate Self-Assessment 2023/24.	Operational	Cabinet Member for Corporate Services
Corporate Resources Overview & Scrutiny Committee	12/09/24	Chief Executive's	Audit Wales report (Setting of the Well-being Objectives) To review the recommendations for improvement advised by Audit Wales, along with the Council's response.	Operational	Cabinet Member for Corporate Services

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Corporate Resources Overview & Scrutiny Committee	12/09/24	Chief Executive's	<p>Annual Performance Report 2023/24 to incorporate the Council Plan End of Year Performance Report 2023/24 To consider the Annual Performance Report 2023-24, noting the Council Plan (2023-28) end of year performance for 2023-24.</p>	Operational	Cabinet Member for Corporate Services, Leader of the Council
Cabinet	17/09/24	Chief Executive's	<p>Strategic Risk Overview To provide Cabinet quarterly with an overview of strategic risks across the Council, including:</p> <ul style="list-style-type: none"> • Details of all the strategic risks across the Council • High level overview of escalated and deteriorating risks • A real time view of what position the Council is at, at the date the report is produced. 	Strategic	Cabinet Member for Corporate Services

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Cabinet	17/09/24	Chief Executive's	Treasury Management Annual Report 2023/24 To present to Members the draft Annual Treasury Management Report for 2023/24 for recommendation to Council	Operational	Cabinet Member for Finance and Social Value
Cabinet	17/09/24	Chief Executive's	Revenue Budget Monitoring 2024/25 (Month 4) This regular monthly report provides the latest revenue budget monitoring position for 2024/25 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 4, and projects forward to year-end.	Operational	Cabinet Member for Finance and Social Value
Cabinet	17/09/24	Chief Executive's	Corporate Self-assessment 2023/24 To accept and approve the findings of the Corporate Self-Assessment 2023/24. To approve the opportunities for improvement identified in Corporate Self-Assessment 2023/24.	Strategic	Cllr Linda Thomas

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Flintshire County Council	24/09/24	Chief Executive's	Treasury Management Annual Report 2023/24 To present to Members the draft Annual Treasury Management Report 2023/24		
Governance and Audit Committee	26/09/24	Chief Executive's	Corporate Self-assessment 2023/24 To accept and approve the findings of the Corporate Self-Assessment 2023/24 and approve the opportunities for improvement identified in Corporate Self-Assessment 2023/24.	Operational	Cabinet Member for Corporate Services
Governance and Audit Committee	26/09/24	Chief Executive's	Audit Wales report (Setting of the Well-being Objectives) To review the recommendations for improvement advised by Audit Wales, along with the Council's response	Operational	Cabinet Member for Corporate Services
Governance and Audit Committee	26/09/24	Governance	Risk Management Update To be assured that the updated risk management framework is comprehensive and functional.	All Report Types	

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Governance and Audit Committee	26/09/24	Governance	Action Tracking To inform the Committee of the actions resulting from points raised at previous Governance and Audit Committee meetings	All Report Types	
Governance and Audit Committee	26/09/24	Governance	Forward Work Programme To present to the Committee an update on the progress of the Internal Audit Department.	All Report Types	
October					
November					
Governance and Audit Committee	25/11/24	Chief Executive's	Governance & Audit Committee Self-Assessment - Action Plan To present to Committee a detailed action plan to support the results of the Committee's self-assessment. It will also form the basis for the provision of any further training required by the Committee.	All Report Types	
December					